

JOB DESCRIPTION

Job Title: Joshua Project Representative – East Asia

Reports to: Bud Houston

Date Created/Revised: 11/25/2025

Position Summary:

Officially represent Joshua Project in East Asia, which includes the countries of China, Japan, Mongolia, South Korea, North Korea and Taiwan. Network with churches and ministries to advocate for unreached peoples, mobilize work among the unreached, share Joshua Project tools and communications in contextualized ways, and update people group information from local and national sources.

Essential Roles and Responsibilities:

Research for Updates

- Conduct ongoing research by collaborating with missions researchers and local sources in your selected area to ensure accurate, updated representation of people group identities and gospel progress metrics.

Networking

- Develop and sustain relationships with key mission organizations, church planting networks, and missions-focused entities in your selected area. Assist these groups with accurate, up-to-date people group information and establish strong relational connections for regular updates on gospel progress.
- Represent Joshua Project at conferences and meetings focused on your selected area to advocate for unreached people groups and to strengthen partnerships.

Contextualizing Content

- Train and equip local church and mission leaders in using Joshua Project information effectively to inform prioritized next steps in missions toward unreached people groups in your selected area.
- Work closely with communications staff to adapt and contextualize Joshua Project resources to be culturally and linguistically appropriate for audiences in your target area.

General

- Report monthly to Joshua Project supervisor on activities and progress toward goals.
- Raise financial support or have other means to support your work. Joshua Project, at times, may assist with travel and ministry expenses. This work can be done part-time or in conjunction with other ministry roles.



Knowledge, Skills and Abilities:

- Must have transnational partnerships within the region
- Must have preexisting knowledge of several of the people groups in the region.
- Experienced worker with missions among unreached peoples in, or through, your area of focus
- Basic knowledge and ability to use technology such as email, communication applications, and word processing.
- Strong written and verbal communication skills.
- Strong relational and networking skills.
- Strong understanding of communication and decision-making preferences in your area of focus.

Qualifications:

- Demonstrates a mature walk with God as a follower of Christ, as verified by lifestyle and references.
- Demonstrates a thorough understanding of the Bible.
- Evidences God's calling to play a role in his mission to spread the gospel among all peoples of the world.
- Has the ability to work closely with a team and can set aside personal interests for what is best for the team.
- Can graciously submit to those in authority.
- Is age twenty-one or older.
- Aligns with [Joshua Project's statement on marriage, gender, and sexuality](#).
- Shows evidence of good emotional, physical, financial, and mental health.
- Demonstrates a healthy relationship with a local evangelical church.
- Agrees with the [Lausanne Covenant](#), [World Evangelical Alliance statement of faith](#), and [Joshua Project's core values](#).
- Demonstrates relational skills to network with partners for raising salary (if needed)
- Preference toward workers who are from their area of focus
- Ability to work with ever-changing technology applications for internal processes and internal/external communications
- Previous leadership and team-building experience
- Respected and credible worker in the missions community in your area of focus

Minimum Physical Requirements:

- Must have the ability to type written communication, speak and hear with clarity to facilitate good communication in virtual meetings
- If not living in the region of assignment, must have the ability to travel into the assigned region, as needed.

