

JOB RESPONSIBILITIES

Job Title: Joshua Project Director of People Group Data

Reports to: To Be Determined

Date Created/Revised: 04/17/2024

Position Summary: Direct the organization's effort to proactively, reactively, and systematically curate global people group data.

Essential Roles and Responsibilities:

- Ensure consistency and integrity of people group data while also remaining responsive to the field.
- Actively network and collaborate with major data partners and the growing national research teams throughout the world.
- Actively network with key mission organizations, mission networks, and church planting networks to assist them with people group information and develop relational proximity to receive regular updates on gospel progress among people groups.
- Keep up to date and participate in global missiological discussions concerning people groups.
- Provide social science research mentoring for national and regional research teams.
- Develop a peer learning community for national researchers who are seeking to actively update people group information in difficult contexts.
- Oversee the development and maintenance of the organization's collection and presentation of data on unreached people groups in key urban areas.
- Oversee the organization's moderation of nuanced information submitted from website and app users concerning people groups.
- Develop data management policies and procedures.
- Oversee the review and incorporation of data from other global people group and mission datasets.
- Oversee updates of all population figures based on UN country information.
- Oversee the policies of the organization in determining people groups to include in our data set.
- Actively seek out new data sources.
- Provide information management assistance and counseling to other Great Commission ministries.
- Oversee response to users' email data inquiries and inputs.
- Serve on Joshua Project's executive leadership team.
- Attend weekly organization wide staff meeting and any team related meetings.



Knowledge, Skills and Abilities:

- Database management skills
- Exceptional attention to detail and accuracy
- Social science research skills
- Vast experience and network in the global missions world
- Solid verbal and written communication skills
- Missiological understanding of people groups historically and with emerging trends
- Creative thinking regarding ways to use people group data for impact
- Flexibility to manage increasingly unstructured people group data in a structured system
- Participate in additional work training as deemed appropriate
- Leadership and decision-making skills
- Team building and supervisions skills

Qualifications:

- Demonstrates a mature walk with God as a follower of Christ, as verified by lifestyle and references.
- Demonstrates a thorough understanding of the Bible.
- Evidences God's calling to play a role in his mission to spread the gospel among all peoples of the world.
- Ability to work with databases
- Ability to work closely with a team and can set aside personal interests for what is best for the team.
- Can graciously submit to those in authority.
- Is age twenty-one or older.
- Has a GED, high school diploma, or equivalent outside the United States.
- Is legally able to work in the country of operation.
- Aligns with [Joshua Project's statement on marriage, gender, and sexuality](#).
- Has no credit card debt and all other loans (student, mortgage, etc.) are manageable.
- Shows evidence of good emotional, physical, financial, and mental health.
- Demonstrates a healthy relationship with a local evangelical church.
- Agrees with the [Lausanne Covenant](#), [World Evangelical Alliance statement of faith](#), and [Joshua Project's core values](#).
- Demonstrates relational skills to network with partners for raising salary
- Preference toward workers with previous cross-cultural missions experience
- Ability to work with ever-changing technology applications for internal processes and internal/external communications
- Previous leadership and team-building experience

Minimum Physical Requirements:

- The duties of this job frequently require the worker to sit for extended periods of time.
- Must be able to carry small loads of supplies
- Must have the ability to type written communication, speak and hear with clarity to facilitate good communication in virtual meetings

